NEW JERSEY CIVIL SERVICE COMMISSION
COUNTY AND MUNICIPAL GOVERNMENT SERVICES
PROMOTIONAL ANNOUNCEMENT

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$50.00 PROCESSING FEE REQUIRED
Make Check/Money Order Payable to NJCSC

SYMBOL: **PM1958G**
TITLE: **FIRE LIEUTENANT**
ISSUE DATE: **February 01, 2025**
TITLE CODE: **01843/ NARQR3**
JURISDICTION: **LAKEWOOD**
DEPARTMENT: **FIRE DISTRICT 1**

WEIGHT CODE: **02**
SALARY: **** See Below**
APPLICATION DEADLINE: **February 21, 2025**
(On-line Applications must be submitted by this date.)
JURISDICTION CODE: **T15141101**
CLOSING DATE: **April 30, 2025**
(Eligibility must be established by this date)

Visit www.nj.gov/csc
And select "Job Announcements"
to view this announcement and to file an application

Open to employees in the competitive division who have an aggregate of three years of continuous permanent service as of the closing date and are currently serving in the following title(s):

Fire Fighter 01839

Certification: In accordance with NJAC 5:73-1.6(b), (c) & (d), effective February 17, 2000, no person shall be promoted into a fire service position, the duties of which require the management of emergency operations, if such person has not first obtained at least an Incident Management Level 1 certification. Applicants must provide proof of the required certification at the time of appointment.

SPECIAL EXAMINATION INFORMATION

EXAMINATION: The examination items will be related to the duties of a Fire Lieutenant. Final scores will be calculated by the following:

Parts / Weights
Examination / 80%
Seniority Rating / 20%

Note: Please refer to our website for information regarding the Orientation Guide for this promotional examination. For this announcement, you should obtain the 1st Level Fire Supervisor Orientation Guide, which can be found at https://nj.gov/csc/jobs/publicsafety/firefighters_titles.shtml. The Orientation Guide will assist you in preparing for this examination. Applicants who are unable to access the Orientation Guide can request a copy of the guide by sending an email with your name, mailing address, and title/symbol to OrientationGuides@csc.nj.gov. Enter "1st Level Fire Orientation Guide" in the subject line.

Please note: An abbreviated, 1-page application is being used for this announcement. No detailed information regarding your education, experience, training, etc. is required. Please do not send any additional documents (transcripts, resumes, etc.) to the NJCSC.

****Please contact your Personnel Office for current salary information.**

Make-up Examinations: Requests for make-up examinations based on medical grounds for public safety promotional exams must include a New Jersey Civil Service Commission Authorization for Public Safety Make-Up Examination Form.

IMPORTANT INFORMATION

1. N.J.A.C. 4A:4-2.6 states that all requirements listed must be met as of the closing date, including assignment to the jurisdiction/department, and satisfying the permanent status requirement.
2. Only on-line applications will be accepted. **Applications must be completed and submitted by 4:00PM on the application deadline date.** Failure to complete your application properly may cause you to be declared ineligible. Note: Auto-fill may cause incomplete information on your application. Please confirm your name, address and phone number prior to submitting your application.
3. The Civil Service Commission is increasing its use of emails as a communication tool. Please ensure that your email is always up-to-date so that important information about the testing process is not missed. Please remember to check your junk mail, spam, and clutter for these important messages.
4. This examination is open to full-time and part-time permanent employees. If an employment list results from this announcement, it may be certified to fill both full-time and part-time positions. If 35- and 40-hour positions are used within the department, the resulting list may be used to fill either work week position. 5. NJAC 4A:4-1.5 states that any employee who is serving on a provisional basis and who fails to file for and take an examination which has been announced for his/her title shall be separated from the provisional title.
6. IN ACCORDANCE WITH NJAC 4A:4-2.9 MAKE-UP REQUESTS MUST BE SUBMITTED IN WRITING WITHIN FIVE (5) DAYS OF RECEIPT OF THE EXAM NOTICE. However, in situations involving illness, death or natural disasters, make-up requests must be made in writing within five (5) days after the test date. Requests for make-up examinations based on medical grounds must include written documentation from your physician and must include a New Jersey Civil Service Commission Medical Authorization for Public Safety Make-Up Examination Form. Mail all material to NJCSC, Test Development and Analytics, Attn: Make-up, PO Box 310, Trenton, NJ 08625-0310 or fax it to (609) 984-1064.
7.If you are having difficulty submitting your application online, technical support and customer care are available during regular business hours, 8:00 a.m. to 4:00 p.m. EST, Monday - Friday, excluding holidays and emergency closings. Please Email: OAS.support@csc.nj.gov or call (609) 292-4144. Please note that application support requests received outside regular business hours on the closing date will not change the application filing deadline so please file early.
8. Application fees submitted via personal check or money order must be postmarked within five (5) business days of submitting your application. If your fee is postmarked after five (5) business days, or is returned as invalid, you will be declared ineligible and denied admittance to the examination process.