

**LAKWOOD FIRE DEPARTMENT
STANDARD OPERATING GUIDELINES**

SOG NUMBER: 400.05	PERSONNEL
DATE IMPLEMENTED: April 8 th , 2019 DATE REVISED:	TITLE: VOLUNTEER DRESS CODE

PURPOSE:

This guideline shall serve to establish standard uniform guidelines for active volunteer members of the Lakewood Fire Department.

SCOPE:

All volunteer personnel.

GENERAL:

1. In order to maintain the professional appearance of the Fire Department, members shall be issued a Class A and a Class C uniform.
2. The Fire District shall provide one (1) complete Class A and Class C uniform per member. Upon the discretion of the Fire Company Captain or highest-ranking Officer, a request may be made to the Chief of Department for a replacement uniform for company members.
3. Members are eligible for a Class A Uniform one (1) year to date upon receiving Firefighter 1 certification. Fire Police members must wait one (1) year to date after the successful completion of a Fire Police Certification Course. At the discretion of the Chief, or his/her designee, members are eligible for Class C Uniforms six (6) months to date of their official swearing in to the Department. Members must maintain an active member status for the full year after the successful completion of Firefighter 1 to be eligible for the Class A uniform.
4. Uniform requests shall be submitted by the Fire Company Captain, or highest-ranking officer, to the Chief of Department via email. At the discretion of the Chief of Department or his/her designee, the request shall be submitted to the Board Office for Commissioner approval. Upon approval, the Board Office will issue a *Volunteer Uniform Order Form*. The member shall bring this form to the uniform vendor for sizing.
5. Uniform patches shall be provided to the member by the Board Office along with the signed *Volunteer Uniform Order Form*.
6. Uniform badges and pins are to be supplied by the requesting Company, not the Board Office.

7. Uniforms shall be clean, fit properly, and be readily available for use. They shall ONLY be worn at fire department events, functions, ceremonies, funerals, parades, etc., and at the request of the Chief of Department or his/her designee.
8. Members are responsible for maintaining their uniforms in presentable condition. Faded, worn or damaged clothing is not acceptable.
9. Upon appointment to the rank of 2nd Assistant Chief, a new Class A Uniform will be provided to the respective member.

CLASS A UNIFORM:

1. Dress Coat – Elbeco DC13820, midnight navy, double breasted blouse coat with silver F.D. buttons, (Gold buttons for Chiefs), LVFD patch on left sleeve shoulder and Reverse American Flag patch (0022) sewn on right sleeve shoulder.
 - a. Lieutenants – one (1) Silver ½” Mylar braid on each sleeve; 1 horn pin on each lapel.
 - b. Captains – two (2) Silver ½” Mylar braids on each sleeve; 2 horn pin on each lapel.
 - c. 2nd Assistant Chief – three (3) Gold ½” Mylar braids on each sleeve; 3 horn pin on each lapel.
 - d. 1st Assistant Chief – four (4) Gold ½” Mylar braids on each sleeve; 4 horn pin on each lapel.
 - e. Chief of Department– five (5) Gold ½” Mylar braids on each sleeve; 5 horn pin on each lapel.
2. Trousers – Elbeco E8950RN, navy, 100% Polyester Serge Weave.
3. Shirt Short Sleeve – Elbeco P868/P812, light blue, (White for Chiefs, Elbeco P867), short sleeve, LVFD patch on left sleeve shoulder and Reverse American Flag patch (0022) sewn on right sleeve shoulder
4. Shirt Long Sleeve – Elbeco P878/P802, light blue, (White for Chiefs, Elbco P877), short sleeve, LVFD patch on left sleeve shoulder and Reverse American Flag patch (0022) sewn on right sleeve shoulder
5. Tie – Clip-on, 3.5” x 20,” Dark navy Tie 90043-00.
6. Hat – Navy Blue Fire Bell Hat BELLN. (White for Chiefs)
7. Shoes – Bates 22141 Oxford High Gloss Uniform Dress.
8. Belt – Garrison style, plain black 6505-1.
9. Gloves - White Dress Gloves 9905_.

CLASS A SUMMER DRESS DEFINITION:

The Class A Summer Dress is defined as the Trousers, Short Sleeve Shirt, Hat, Shoes, and Belt. It will be worn at the discretion of the Chief of Department, or his/her designee.

CLASS C UNIFORM:

1. 5.11 Navy Big Horn Jacket #48026, LVFD patch on left sleeve shoulder and Reverse American Flag patch (0022) sewn on right sleeve shoulder.
2. 5.11 Fire Navy Company Pants 2.0 #74508
3. 5.11 Fire Navy Class "C" short sleeved shirt #46124, LVFD patch on left sleeve shoulder and Reverse American Flag patch (0022) sewn on right sleeve shoulder.
4. 5.11 ATAC 6" Low Boot 2.0 Side Zip #12394
5. 5.11 TDU 1 1/2" Black Belt #59551
6. 5.11 Black 6" socks #59047

*Please note:

Members who have been issued Class A and/or Class C uniforms prior to the issuance of this SOG, shall continue to maintain same.

Should a member feel his/her uniform is unacceptable due to normal wear, a request shall be submitted to the Chief of the Department, or his/her designee, as specified in the General Section, point #2, of this SOG.