

**LAKWOOD FIRE DEPARTMENT
STANDARD OPERATING GUIDELINES**

SOG NUMBER: 301.17

EMERGENCY OPERATIONS

DATE IMPLEMENTED: DECEMBER 9, 2019

TITLE: LOCKOUT TAGOUT SYSTEM

DATE REVISED:

PURPOSE:

This procedure establishes the minimum requirements for the lockout of energy isolating devices whenever there is an emergency operation being conducted on machines or equipment.

SCOPE:

This guideline shall apply to all Fire Department personnel. It shall be used to ensure that the machine or equipment is stopped, isolated from all potential sources of electricity, and locked out before firefighters perform any emergency operations where the energizing of the machine or equipment or release of stored energy could cause injury or death.

PROCEDURE:

LOCK OUT/TAG OUT

1. If the Officer in charge determines that a mechanical system needs to be shut down for Emergency Operations, the *Lock Out/Tag Out* system will be attached to the circuit breaker, main control valve, or ignition switch of the equipment being taken out of service.
2. The *Lock Out/Tag Out* system will remain in place until proper maintenance personnel are onsite to repair
3. Lock out/tag out equipment is located in each apparatus.

REMOVAL OF LOCK

1. Contractors(s) or proper maintenance personnel performing repair/replacement of the machine or equipment must contact the Lakewood PD Dispatch for lock removal using the number provided on the *Lock Out/Tag Out* system.
2. LFD will be dispatched to the location for Lock removal.

SAFETY

1. No Rescue or Emergency Operations will commence on any equipment associated to Electricity, Water or any mechanically moving part until a *Lock Out/Tag Out* system is attached to its Primary Means of Control
2. Lakewood Fire Department Personnel shall not attempt to pull an Electrical Meter Pan.