

# LAKEWOOD FIRE DEPARTMENT STANDARD OPERATING GUIDELINES

SOG NUMBER: 100.01	RULE & REGULATION
DATE IMPLEMENTED: MAY 8, 2017 DATE REVISED: APRIL 11, 2022	TITLE: DEVELOPMENT OF GUIDELINES

## **PURPOSE:**

To ensure consistency of operation and guidance and assistance for firefighters in the delivery of effective fire service. Guidelines shall be structured and designed with each fire fighter's safety and the safety of his/her fellow firefighters in mind. The within format shall be the standard for all Standard Operating Guidelines, hereinafter referenced as "SOG's".

## **SCOPE:**

These SOG's shall apply to all personnel of the Lakewood Fire Department, hereinafter referred to as the "Fire Department", no matter what classification, rank or office a Fire Department member may hold. The sole and exclusive purpose of these SOG's is formative; to inform all personnel the procedures to be guided by during the performance of each members respective duty.

## **GENERAL:**

In order to maintain the Fire Department's safety, efficiency, professionalism, and to accommodate changing circumstances, SOG's will require regular annual review. The Development and modification of SOG's will consider increases in technological advances, methods of deployment, and other resources. The following procedure will be followed for all new, revised, modified or supplemented SOG's:

1. All SOG's shall be initiated through the Fire Chief; hereinafter referred to as the "Chief";
2. The Chief shall confer with the Department's Line Officers and Safety Officers or the Departments SOG Development Team;
3. Any Fire Department member may submit a recommendation to change or initiate an SOG. Recommendations shall be submitted through the chain of command to the Chief's office for review.
4. The Chief or designee(s) shall prepare a proposed SOG or SOG amendment and present same to the Fire District Administrator;
5. The Fire District Administrator shall review and modify, if necessary, and present same to the Board of Fire Commissioners, Fire District No. 1, Township of Lakewood, County of Ocean, hereinafter referred to as the "Board", for its consideration;
6. The Board shall act on the proposed SOG; and
7. If approved it will become a part of the SOG manual.